

Adult Helper – Activity Helper Job Description

Classification: Volunteer

Reports to: Program Director



Position Purpose:

To assist the Program Director with the delivery of camp activities that are safe, fun, appropriate to the campers' age and abilities, and that are consistent with the mission and established policies and procedures of CedarS Camps.

Qualifications:

Willingness to and enthusiasm for working with children as a member of a team while supporting CedarS' mission. A desire to work in a Christian Science environment and to be a Christian example at all times. Experience in your activity area is preferred.

Essential Job Functions:

1. Appreciate working in a Christian Science atmosphere
 - Model excellent behavior: be a good example at all times.
 - Let your light shine!
 - Follow the Golden Rule.
 - Keep the mental environment unpolluted! Conversation should be uplifting, supportive, and tasteful.
2. Deliver an activity program that is appropriate for the age and ability of the campers
 - Use already provided lesson plans or develop your own that meet camp outcomes and the abilities and interests of the campers.
 - Evaluate abilities of campers and staff.
 - Deliver progressive program activities.
 - Evaluate the success of the program.
3. Ensure that camp staff and campers know and follow safety and educational procedures
 - Train other staff in their responsibilities when at your activity.
 - Ensure campers and staff follow safety procedures.
4. Assist in the management and care of the physical facilities and equipment in the activity program area
 - Maintain the activity equipment.
 - Ensure the security of the activity equipment when not in use.
 - Conduct a daily check of the area and equipment for safety, cleanliness, and good repair.
 - Clean equipment and program area on a set schedule.

Other Job Duties:

Participate enthusiastically in appropriate camp activities, planning and leading those as assigned. Assist in the planning of any special events, if asked.

Relationships:

Activity leaders and adult helpers work closely with program directors for scheduling and logistics and camp counselors who assist them with their activities. Adult helpers usually eat and spend evenings with other adults working at camp. The expectation is that all those relationships will be harmonious and communication will be respectful.

What to Wear

Clothing that is modest and appropriate for your activity and the camp environment.

Equipment Used:

Depending upon the activity, could include sports equipment like balls, nets, etc. or crafts equipment such as paints, glue guns, and other crafts materials.

Physical Aspects of the Job:

- Ability to communicate and work with groups participating (age and skill levels) and provide necessary instruction to campers and staff.
- Ability to observe camper behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate behavior-management techniques.
- Ability to observe staff behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate management techniques.
- Visual and auditory ability to identify and respond to environmental and other hazards related to the activity.
- Physical ability to respond appropriately to situations requiring first aid. Must be able to assist campers in an emergency (fire, evacuation, illness, or injury) and possess strength and endurance required to maintain constant supervision of campers.
- Willingness to live in a camp setting and deliver programs in the facility available.
- Ability to lead a Christian Science “met” at the beginning of each class session.

Typical daily schedule:

8:00am	Breakfast
8:45am	Practitioner Talk
9:00am	Prepare your activity area
9:20am-12:00pm	Teach activities
12:15pm	Lunch
1:45pm-2:45pm	Teach activities
2:45pm-3:15pm	Break including optional adult swim opportunity
3:15pm-5:30pm	Teach activities
6:15pm	Dinner
After dinner	Free time to enjoy evening activities, rest, or prepare for tomorrow's activities

Adult helpers will periodically have to help with dish cleanup after meals.